



# Board of Intermediate & Secondary Education, Peshawar

No. 33 /Gen: /Enrol/BISEP

Dated: 03 /06/2026

## NOTIFICATION

It is hereby notified for general information to all concern that the following schedules for 09<sup>th</sup> class enrollment of regular students for the academic year 2026 is as under.

GOVERNMENT & PRIVATELY MANAGED INSTITUTIONS		UPTO
DETAIL OF FEE		UPTO
With Normal Fee (Enrol+Sports) (575+150)	Total = Rs. 725/-	15/09/2026
With Late Fee (Enrol+Sports+Late fee) (575+150+288)	Total = Rs.1013/-	30/09/2026
With Double Late Fee (Enrol+Sports+Double late fee) (575+150+575)		15/10/2026
Total=Rs.1300/-		

1. Apply online through portal system (portal.bisep.edu.pk) for 09<sup>th</sup> class (regular students) enrollment and submit along with requisite fee (**computer generated receipts only**) and final report duly signed by the head of institution within due date to this office for confirmation, otherwise late fee shall be charged as per notification.
2. Enter complete particulars of students carefully according to the online enrollment form along with pictures of 300x300 pixels (white background).(picture change/correction fee is Rs.2000/- per student) The institution may change the student's group upto October 15, 2026, after that group change shall not be allowed. Group change fee is Rs.230/- and subject change fee is Rs.115/-
3. If an institution fails to submit enrollment for confirmation upto October 15, 2026, a penalty @ Rs.10/- (Rupees Ten) per day, per student shall be charged till November 14, 2026 subject to the provision of Admission Withdrawal Register (AWR), to check the correct date of admission of student(s) against the prescribed date. If student(s) enrollment data not confirmed upto 15/11/2026 shall be deleted by the system automatically on the next day.
4. All the Head(s) of Institutions are directed to issue Enrollment Card(s) showing proper field(s) of student(s) particulars e.g. Name, Father Name & Date of Birth, duly signed by the student, Father/Guardian and Principal. The Comparison of the particulars shall be carried out by the Institutions with their AWR/Form-B. All correction in Names, Father Names, and Date of Birth shall be carried out upto November 14,2026,
5. All the Heads of institutions are directed to check previous enrollment whether he/she is already enrolled with BISE Peshawar or not. If already enrolled then he/she must obtain migration certificate first, if otherwise eligible or else. Also, in case of re-admission in 9<sup>th</sup> class on previous enrollment number, it must be communicated with Registration Section for eligibility.
6. A candidate who does not attain above 12 years of age, shall not be eligible for 9<sup>th</sup> class enrollment.  
**Minimum date of birth is ( 31-03-2014)**
7. The Heads of the Institutions are directed to submit the following documents of migrated students from other Board along with online enrollment form to this office within fortnight for confirmation.
  - ❖ Verified valid copy of DMC 9<sup>th</sup> class from concerned Board.
  - ❖ Countersigned copy of School Leaving Certificate.
  - ❖ Enrollment form/return along with reference letter duly signed by the Head of institution concerned.
  - ❖ Original Migration Certificate from concerned Board.
  - ❖ Prescribed Fee receipt.
8. The Head(s) of the Institution(s) are advised to properly sign and stamp on every page of **Admission Withdrawal Register** & duly countersign by the concerned DEO (in case of Government institutions) concerned or by KPPSRA (in case of Private Institutions). **A.W.R** which is not attested and countersigned shall not be entertained for any official use, particularly related to correction in name, father name and date of birth.  
**NOTE:- If incomplete A.W.R found in any institution, a minimum penalty of Rs.10,000/- shall be imposed.**
9. If a regular student(s) remained absent from the institution for seven (07) days without any prior permission/information and the same is not reported by the Head of the Institution **within fortnight** to this office, the complaint lodged against the student(s) by the Head of the Institution shall not entertained.

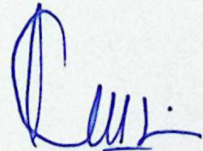
10. Any alteration whether by cutting or erasing related to the name, father name and date of birth of the student in A.W.R is strictly prohibited and shall never be accepted for the above particular corrections.
11. Migration (school to school) of the regular student(s) shall be started from the date of declaration of result of SSC Annual-I Examination, 2026 till December 31<sup>st</sup>, 2026
12. Particularly the Principals of private institution are directed to never admit a student in 9<sup>th</sup>/10<sup>th</sup> class under the jurisdiction of BISE Peshawar until proper migration on portal (school to school) and school leaving certificate is submitted. In case of non-provision of the same, the penalty shall be levied on institution. However exceptional & genuine/hardship cases shall be dealt with as per existing policy
13. The Heads of the Institutions are advised, never to admit a student after due date of migration, if a student seeks migration within jurisdiction of BISE Peshawar.
14. In case of apply for other Boards and to get migration certificate from this Board, a regular student of 09<sup>th</sup> /10<sup>th</sup> class shall produce copies of DMC (Detail Marks Certificate) & SLC (School Leaving Certificate) duly attested from the concerned Head of the Institution subject to not send admission form for forthcoming examination.
15. The Heads of the Institutions are directed to collect fee and other dues from the student(s) at the end of every month; otherwise, the complaint of the Head(s) of Institution(s) regarding fee and other dues against the student(s) at the time of migration to the other institution/Board shall not be entertained.
16. The Heads of the Institutions are advised to deposit Annual Renewal/Extension fee for the session 2026-2027 through Easy Paisa & MCB/ABL/ Branches within the jurisdiction of BISE Peshawar for opening portal for enrollment within due course of time.
17. The Heads of the Institutions are advised to never share user name and password with other to avoid forgery/fraud (In case of migration or other issue).

**Sd/-  
Chairman**

Note: The Last date on the gazatted leave will be posted to the next working day.

Copy for information to:

1. PSO to Chief Minister, Govt. of Khyber Pakhtunkhawa
2. PA to Education Minister, (E&S) Govt. of Khyber Pakhtunkhawa
3. P.S to Secretary, Elementary & Secondary Education Govt. of Khyber Pakhtunkhawa
4. The Chairman, BISE Abbottabad, Bannu, D.I.Khan, Kohat, Malakand, Mardan, Swat,
5. Director Khyber Pakhtunkhwa Private Schools regularity Authority.
6. Director Elementary & Secondary Education Govt of Khyber Pakhtunkhwa.
7. DEO at District, Charsadda, Chitral, Peshawar, Khyber, Mohmand, . . . . .
8. P.S to Chairman, BISE Peshawar
9. All the Head of the Recognized institutions Govt/Private within the jurisdiction of BISE Peshawar
10. All Concerned Sections.

  
**Secretary**